

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
JUNE 8, 2011  
MINUTES

The meeting was called to order by President LeBlanc at 6:10 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 8:12 p.m.), Craig Thompson, Mike Kusch, Kent Rice, Donna Vrakas, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wieczorek, Deb Paradowski, Pete Nejedlo

Others present: Joe Trovato (Lake Country Reporter), Tim Langer

The meeting was properly posted.

Moved by Kusch, seconded by Thompson to approve the minutes of the May 11, 2011, Special Board meeting, the May 11, 2011, Regular Board meeting, and the May 26, 2011, Special Board meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the operating bill list and pay vouchers 131272-131363, 131366-131462, 131464-131539, 201000639-201000652, 201000660-201000677, 201000689, and 201000691-201000692 in the amount of \$1,578,521.29. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Pete Nejedlo and Deb Paradowski, associate principals, reported on the Random Drug Testing (RDT) program. This is the third year of the RDT program, which includes any student who participates in athletics or in a co-curricular activity in which a student competes or performs. In 2010/2011, 180 students were tested; 15 students tested positive (7 for nicotine, 6 for marijuana/nicotine, and 2 for marijuana). Students were also surveyed regarding the RDT program. Of the 773 respondents, 59% indicated that the RDT program had kept them from using any kind of drug, 36% had friends refuse drugs because of the RDT program, and 62% thought the RDT program was worthwhile. Mr. Nejedlo and Ms. Paradowski also presented the following recommendations: Continue the Random Drug Testing program; Incorporate the Oratect saliva drug screener; Offer free drug kits to parents; Discuss ways to test more students; and Explore preventative ways to address drug use. The Board of Education concurred with their recommendations.

Mr. Kopecky left the meeting at this time.

Mr. Wieczorek presented a proposal to have only an outdoor graduation ceremony in 2012. In the past, the East gym was set up as an alternate indoor site in the event of inclement weather. However, there is insufficient seating capacity in the East gym for an indoor graduation ceremony. Occupancy limits will be exceeded even if each student brings only two family members. Therefore, he is proposing to hold an outdoor graduation ceremony on Saturday evening, with a rain date of Sunday afternoon. The Board of Education approved Mr. Wieczorek's request to survey parents of senior students regarding the proposed change.

Mr. Wieczorek reported that the guideline that will be used to set class sizes in 2011/2012 will be 32 students, compared to 28 students in the past. Classes with fewer than 17 students may not be run. This change is due to budget cuts that have resulted in a reduction of 6.25 teaching position and an increase in enrollment of more than 50 students.

Dr. Laugerman reported that Bobbie Kinsinger, Gifted and Talented program coordinator, retired at the end of the 2010/2011 school year. She stated that this program is being reviewed and recommended changes will be brought forward for implementation in 2011/2012.

Dr. Laugerman also reported on the Integrated Social Studies/Language Arts grant of \$15,000 and how it may be used to implement possible curricular programming changes between the high school and feeder schools.

Mr. Jefson updated the Board of Education regarding the current status of the 2011-13 state budget bill and its impact on the district's 2011/2012 budget development.

CURRICULUM – Committee member Zietlow reported on the May 25, 2011, meeting. The committee was presented with an overview of the New Teacher Induction Program. The purpose of the program is to increase student achievement by developing highly effective teachers by providing ongoing systemic training, support, and resources for new teachers.

The committee was also presented with a report on the first year of the Basic Food and Nutrition course, which served 11 special needs students.

Moved by Zietlow, seconded by Thompson to approve the World Languages extended field trip to Spain on June 11-25, 2012, as recommended by the Curriculum Committee. Motion Carried.

The committee continued discussion of the 1 to 1 wireless proposal and funding options. The 2011/2012 budget includes \$80,000 for this project. To provide total saturation/coverage for district facilities, the cost is \$190,190.32. The committee is recommending approval of Plan 2B of the coverage plan proposals presented and that Fund Balance be utilized to cover the additional cost.

Moved by Rosch, seconded by Thompson to approve the 1 to 1 wireless proposal as outlined in Plan 2B of the alternatives presented, as recommended by the Curriculum Committee. Motion Carried.

Moved by Rosch, seconded by Rice to approve using Fund Balance to cover the additional cost of implementing the 1 to 1 wireless proposal Plan 2B, as recommended by the Curriculum Committee. Motion Carried.

It was the consensus of the Curriculum Committee to schedule their next meeting for August 25, 2011, at 7:00 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the June 3, 2011, meeting. The committee reviewed the status of the football field turf replacement account and recommended adding \$27,219 to the account in 2010/2011, bringing the 7-year total account balance to \$159,690. The committee approved the 2011/2012 amendment to the food service management contract with Chartwells. The committee also reviewed the 2010/2011 beginning fund balances, which were reclassified as per Board action on May 11, 2011.

The Annual Meeting is scheduled for August 17, 2011.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the June 8, 2011, meeting. The committee met with Epstein Uhen Architects, who provided an overview of the process and preliminary timeline for the district's facility and land usage planning. It was the consensus of the Board of Education that a Special Meeting be scheduled to further discuss the Facilities Community Task Force Report and the district's next steps.

It was the consensus of the Buildings and Grounds Committee to schedule their next meeting for June 15, 2011, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the May 13, 2011, meeting. The committee met with legal counsel to discuss side bar agreements with the AUTO and AFSCME unions, as well as the development of an employee handbook.

The superintendent annual review will be discussed in closed session later this evening.

POLICY – Chairperson Kusch reported on the May 19, 2011, meeting.

Moved by Rice, seconded by Rosch to approve the Arrowhead Union High School District Policies and Procedures Manual and Appendices in its entirety, as recommended by the Policy Committee and presented this evening for a first reading. Motion Carried.

Moved by Zietlow, seconded by Rice to approve new Policy 814. District Fund Balance, as recommended by the Policy Committee and presented this evening for a second and final reading. Motion Carried.

Moved by Rosch, seconded by Rice to approve the Parent/Athlete Code of Conduct 2011/2012, as recommended by the Policy Committee and presented this evening for a first reading. Motion Carried.

The committee reviewed modifications to Procedure 911. Student Transportation Services, which included increasing the walking distances for students in grades 9-12 from up to .5 miles to up to .7 miles from end of driveway to the pick-up location, as well as language for the transportation of open enrollment students.

It was the consensus of the Policy Committee to schedule their next meeting for August 18, 2011, at 7:00 a.m.

Mrs. Schultz arrived at this time.

WASB – Mr. Zietlow noted that the 2011 WASB Employment and Labor Law Seminar is scheduled for September 29-30, 2011, in Wisconsin Dells.

CESA – Mr. Zietlow reported on the CESA #1 Annual Convention, which he attended on May 17, 2011, as the Convention Delegate. He also noted that his 3-year term on the CESA #1 Board of Control ends in 2012.

#### NEW BUSINESS:

Moved by Rosch, seconded by Kusch to approve the support staff final layoff notice to Laura Schult, effective July 8, 2011, in accordance with the provisions of the collective bargaining agreement (reduction of 4 hours/day, school year; full layoff due to district-wide budget reductions). Motion Carried.

Moved by Rice, seconded by Rosch to approve the contracts for Mike Ward (Associate Activities Director), Adam Boldt (School Psychologist), Alane Evans (Asst. Cheerleading Coach), Summer Special Education contracts: Paul Pulvermacher (Jump Start; Farm Class), Mark Johnson (Farm Class; Community Experiences), Judy Grosch (OT/Sensory), Jill Bohrman and Amy Finn (Speech), Linda Hoadley, Mary Kelley, Anthony Kust, Rose Lammert, and Samantha Tietgen (Special Education Aide); Summer School contracts: Cheryl Bonlender, Trina Bower, Ty Breitlow, Alicia Brinkman, Tim Gliniecki, Mark Johnson, Liz Jorgensen, Brenda King, Kristi Kirk, Jessica Lemanczyk, Christopher Martin, Michelle McKenna, Steve Schmid, Beth Schueth, Donna Smith, and Deb Viegut (Freshman Orientation). Motion Carried.

Moved by Rosch, seconded by Rice to accept the donation of \$6,300 from Dennis and Cheryl Konkol to the basketball program for a basketball shooting machine. Motion Carried.

Moved by Rosch, seconded by Rice to accept the donation of a hip sled valued at \$1,500 from James Minessale to the Arrowhead Fitness Center. Motion Carried.

Moved by Rosch, seconded by Kusch to approve the formalization of football stadium gifts relative to the conditions of the Luxury Suite License Agreement, Pfeiffer Memorial Field at Taraska Stadium, as presented. Motion Carried.

Moved by Kusch, seconded by Rosch to approve the football stadium project donor wall gifts as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve a 66.0301 Agreement between the Arrowhead Union High School District and Hartland-Lakeside School District to enter into a Shared Services Contract for an Arrowhead High School math instructor to teach one section of geometry at the Hartland-Lakeside School District during the 2011/2012 school year, as presented. Motion Carried.

Moved by Rice, seconded by Kusch to approve the 2011/2012 CESA #6 Services Contract in the amount of \$2,375, as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the 2011/2012 WASB Membership Dues in the amount of \$4,604. Motion Carried.

Moved by Zietlow, seconded by Rice to accept the resignation of Jack Gutschenritter, Board Member (At-Large seat), effective May 11, 2011. Motion Carried.

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It was the consensus of the Board of Education that a qualified elector be appointed by the end of July 2011 to fill the At-Large seat for the remainder of Mr. Gutschenritter's term, which expires in April 2012. A successor will then be determined after the 2012 Spring Election. The Board of Education directed that a notice of School Board Vacancy be posted and that interested applicants be invited to submit a letter of interest. The Board will then interview the candidate(s) and make a selection.

At this time, the Board of Education tabled action to set a date for a Special Board meeting to interview school board candidates.

Moved by Rosch, seconded by Zietlow that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Superintendent annual review

Roll Call Vote: Thompson – aye, Zietlow – aye, Vrakas – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Kusch – aye, Rice – aye. Motion Carried.

Moved by Rosch, seconded by Kusch to move into open session.

Roll Call Vote: Kusch – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Rosch to adjourn. Motion Carried.

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk